DEMAREST BOARD OF EDUCATION

AGENDA - REGULAR MEETING

October 21, 2014

7:00 P.M.

1.	<u>OPENI</u>	<u>NG</u>						
	A.	Meeting called to order.						
	B.	Board President's Announcement: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.						
		In accordance with the provision notice of this meeting to be published Borough Hall and at the Middle School The Suburbanite.		d place thereof posted at the				
	C.	Flag Salute.						
	D.	Roll Call: Geisenheimer, Geller, Kirtane	e, Molina, Verna, Woods and Hol	zberg				
	E.	Move to accept the minutes of the:						
		Committee-of-the-Whole Meetin Regular Meeting – September 1						
		Moved by:	Seconded:	Action (v):				
	F.	Review of correspondence.						
<i>II.</i>	<u>BOARI</u>	O PRESIDENT'S REPORT						
III.	SUPER	RINTENDENT'S REPORT						
IV.	REVIEW OF AGENDA							
	A.	Board members review the items.						
	B.	Move to open the meeting to public discussion limited to agenda items.						
		Moved by:	Seconded:	Action (v):				
	C.	Public discussion.						
	D.	Move to close the meeting to public disc	cussion.					
		Moved by:	Seconded:	Action (v):				

V. <u>ACTIONS</u>

A. Instruction - Staffing

1. Move to approve the provisional employment of the following substitute teachers for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98):

Debra Rosenstock Ryan Schmid Anzhelika Yuzary Naomi Blank

Moved by:
Action (RC): Gei Gel K M V W H

2. Move to approve the following stipend position for the 2014/2015 school year, as recommended by the Chief School Administrator:

STIPEND POSITION
Boys Basketball

C. Nerkizian

Moved by:
Action (RC): Gei Gel K M V W H

STIPEND POSITION
\$2,000.00

3. Move to approve placement of Andrew Cole (temporary leave replacement for Grade 5 Social Studies) on the Teachers' Salary Guide at BA, Step 1, effective October 2, 2014 – February 1, 2015, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

4. Move to approve the request of Employee ID # 93115087 for an extended unpaid leave of absence under NJ FLMA from October 16, 2014 through November 25, 2014, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

B. Instruction – Pupils/Programs

1. Move to approve the following 2014 Demarest Middle School **Boys' Basketball** schedule for the 2014/2015 school year, as recommended by the Chief School Administrator:

Day	Date	Opponent	Home/Away
Wednesday	12/03	Harrington Park	Away
Monday	12/08	Norwood	Away
Wednesday	12/10	Old Tappan	Away
Monday	12/15	Haworth	Home
Wednesday	12/17	Northvale	Home
Tuesday	01/06	Closter	Away
Thursday	01/08	Harrington Park	Home
Monday	01/12	Norwood	Home
Wednesday	01/14	Old Tappan	Home
Monday	01/19	Haworth	Away
Wednesday	01/21	Northvale	Away
Monday	01/26	Closter	Home
Week of	02/02	Playoffs	
Week of	02/09	Championships	
Moved by:		Seconded:	

V. ACTIONS (Continued)

B. Instruction - Pupils/Programs (Continued)

2. Move to approve the following 2014 Demarest Middle School **Girls' Basketball** schedule for the 2014/2015 school year, as recommended by the Chief School Administrator:

-3-

Day	Date			Op	poner	nt		Home/Away
Wednesday	12/03	12/03			Harrington Park			Home
Monday	12/08	12/08			Norwood			Home
Wednesday	12/10			Old	d Tapp	oan		Home
Monday	12/15			Ha	worth			Away
Wednesday	12/17			No	rthval	е		Away
Tuesday	01/06			Clo	ster			Home
Thursday	01/08				Harrington Park			Away
Monday	01/12			No	Norwood			Away
Wednesday	01/14			Old	Old Tappan			Away
Monday	01/19		Ha	Haworth			Home	
Wednesday	01/21			No	Northvale			Home
Monday	01/26		Closter				Away	
Week of	02/02	02/02		Pla	Playoffs			
Week of	02/09	02/09		Ch	Championships			
Moved by:					;	Second	ded:	
Action (RC):	Gei	Gel	K	Μ	V	W	Н	

3. Move to approve the 6th grade Class Trip to Fairview Lake on April 29, 2015 to May 1, 2015, as recommended by the Chief School Administrator.

Moved by:					,	Second	ded:
Action (RC):	Gei	Gel	K	Μ	V	W	Н

4. Move to approve the 8th grade Class Trip to Washington, D.C. on May 19, 2015 to May 21, 2015, as recommended by the Chief School Administrator.

Moved by:					,	Second	ded:
Action (RC):	Gei	Gel	K	Μ	V	W	Н

5. Move to approve Tara Doyle, college student at St. Thomas Aquinas College, to complete 20 hours of teacher observations at Luther Lee Emerson, as recommended by the Chief School Administrator.

Moved by:						Sec	onde	d:
Action (RC):	Gei	Gel	K	Μ	V	W	Η	

6. Move to accept the grant award from Bergen County Utilities Authority in the amount of \$ 741 for use in environmental service-learning projects, as recommended by the Chief School Administrator.

Moved by:						Sec	onded	I.
Action (RC):	Gei	Gel	K	Μ	V	W	Η	

7. Move to accept donation of \$1,000 for use in the middle school library from Anjali Bakhru, 5th grade student, as a result of winning 1st place in the Summer Reading Essay Contest organized by the Charles Lafitte Foundation, as recommended by the Chief School Administrator.

V. <u>ACTIONS (Continue</u>	d)
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C. Support Services – Staffing

C.	Support Services – Staffing
	1. Move to confirm the resignation of Karen Sokol, Instructional Aide for Student ID #'s 252070 and 252046, effective October 3, 2014, as recommended by the Chief School Administrator.
	Moved by: Seconded: Action (RC): Gei Gel K M V W H
	 Move to approve the reassignment of Theresa Flannery, Instruction Aide, from Luther Lee Emersor School to Demarest Middle School for Student ID #'s 222010, 222024 and 22203, as recommended by the Chief School Administrator.
	Moved by: Seconded: Action (RC): Gei Gel K M V W H
	3. Move to approve the provisional employment of the following Lunch Aides, Step 1, at Demarest Middle School, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regula employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98):
	Michelle Andreasen Marey Azilides
	Moved by: Seconded: Action (RC): Gei Gel K M V W H
	4. Move to approve the provisional employment and award a non-tenure contract to Denise Sprengel as Accounts Payable/Secretary to the School Business Administrator, effective October 20, 2014 for the 2014-2015 school year, at a prorated annual salary of \$40,000, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 e seq. (revised 6/30/98).
	Moved by: Seconded: Action (RC): Gei Gel K M V W H
	5. Move to approve Dawn Delasandro to provide training to the new Secretary to the Business Administrator for up to 20 hours at a rate of \$30 per hour, as recommended by the Chief School Administrator.
	Moved by: Action (RC): Gei Gel K M V W H
D.	Support Services – Board of Education
	 Move to approve the first payment in the amount of \$124,260 to T.M. Brennan Contractors, Inc. for the County Road School classroom upgrades project, as reviewed by El Associates and as recommended by the Chief School Administrator.
	Moved by: Seconded: Action (RC): Gei Gel K M V W H
	2. Move to approve the continued participation in the Middlesex Regional Education Services Commission (MRESC) Cooperative Price Agreement, as recommended by the Chief School Administrator.

3. Move to accept the 2014 Annual Facilities Checklist and submit it to the Executive County Superintendent, as recommended by the Chief School Administrator.

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Seconded:

W H

Moved by: Seconded: Action (RC): Gei Gel K Μ Η W

Gel

Gei

Moved by:

Action (RC):

V. ACTIONS (Continued)

4. Move to approve the following resolution for submission of the Comprehensive Maintenance Plan to the Executive County Superintendent, as recommended by the Chief School Administrator.

WHEREAS, the Department of Education requires New Jersey School Districts to submit threeyear maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Demarest School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THERRFORE, BE IT RESOLVED that the Demarest Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Demarest School District in compliance with Department of Education requirements.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

5. Move to approve the 2014 QSAC Statement of Assurance (SOA) and submit it to the Executive County Superintendent, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

6. Move to approve Heather Mourao, School Social Worker, to attend New Jersey's 5th Statewide Conference on Children's Mental Health held on October 28, 2014 in Iselin, NJ at a cost of \$55 for registration, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

7. Move to approve the request of the Vikings Soccer Club to use the gymnasium at Demarest Middle School for soccer from 8:30 a.m. to 12:00 p.m. on the following Saturdays, at a fee of \$50 per hour, as recommended by the Chief School Administrator:

December 13 and 20, 2014 February 7 and 28, 2015 January 10 and 17, 2015

Moved by: Seconded: Action (RC): Gei Gel K M V W H

8. Move to approve the request of the Demarest Athletic Association to use the gymnasium at Demarest Middle School for basketball from 12:00 p.m. to 6:00 p.m. on the following Saturdays, at a fee of \$50 per hour, as recommended by the Chief School Administrator:

January 10, and 17, 2015

February 7 and 28, 2015

March 7, 14, and 21, 2015

V. <u>ACTIONS (Continued)</u>

D. Support Services - Board of Education (Continued)

9. Move to approve the request of the Demarest Athletic Association to use the gymnasium and All Purpose Room at Luther Lee Emerson School for basketball from 8:30 a.m. to 6:00 p.m. on the following Saturdays, at a fee of \$50 per hour, as recommended by the Chief School Administrator:

December 6, 13 and 20, 2014 February 7 and 28, 2015 January 10, 17, 24 and 31, 2015 March 7, 14, 21 and 28, 2015

Moved by: Seconded: Action (RC): Gei Gel K M V W H

10. Move to approve the following resolution, as recommended by the Chief School Administrator:

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH THE PROPOSED RENOVATIONS TO COUNTY ROAD SCHOOL

WHEREAS, the Board of Education of the Borough of Demarest in the County of Bergen, New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit a project to the voters which project consists of the renovation of the County Road School (collectively, the "Project"); and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby approves the preparation of Schematic Plans and Educational Specifications by El Associates in connection with the Project and Board further authorizes and directs El Associates to submit same to the New Jersey Department of Education and to the Bergen County Superintendent of Schools for review and approval. The Board further authorized and directs the submission of the Schematic Plans to the Demarest Planning Board for its review, if required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby approves the Project Application and authorizes El Associates to submit such application to the New Jersey Department of Education seeking debt service aid for the Project.

Section 4. The Board hereby authorizes and directs the Board President, the Superintendent and the Board Secretary, as applicable, to sign the schematic plans and scope of work, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, El Associates and Bond Counsel, as applicable, to take all action required to preserve the opportunity to present the Projects to the voters via a bond referendum at a Special School District Election to be held at a date to be determined by the Board.

Section 7. This resolution shall take effect immediately.

V. ACTIONS (Continued)

E.	Sup	port	Services	- Fiscal	Manag	gement

1.	Move to confirm the So	eptember 16 – 30, 2	:014 payroll in the	e amount of \$330,614.62
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Moved by: Seconded: Action (RC): Gei Gel K M V W H

2. Move to confirm the October 1 – 15, 2014 payroll in the amount of \$340,839.71

Moved by: Seconded: Action (RC): Gei Gel K M V W H

3. Moved to approve the September 2014 bills in the amount of \$1,002,011.57 as follows:

Subtotal Per Fund						Amou	<u>unt</u>
10 General Current Fu	ınd Expe	ense Fur	nds		\$ 96	67,790	.57
12 Capital Outlay	•					5,950	.00
20 Special Revenue F	unds					28,271	.00
·					\$1,00	02,011	.57
Moved by:						Secon	ded:
Action (RC):	Gei	Gel	K	Μ	V	W	Н

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson, certify that as of September 30, 2014, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of September 30, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been overextended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

6. Move to acknowledge receipt of August 31, 2014 Report of the Board Secretary, 148 and Report of the Treasurer, A-149.

V. <u>ACTIONS (Continued)</u>

E. Support Services - Fiscal Management (Continued)

7. Move to confirm the following transfers for September 2014:

From:		Accou	ınt No.				Amount
11-130-100-101-3-000	Langu	age A		44,068			
11-130-100-101-3-000	0-03	Foreig	gn Lan	guage			20,000
11-130-100-101-3-000	0-05	Mathe	ematics	6			42,000
11-130-100-101-3-000	0-07	Scien	ce				56,000
11-130-100-101-3-000	0-08	Social	Studie	es			52,000
11-130-100-101-3-000	0-10	Readi	ng				100,372
11-206-100-101-2-000	0-14	Visua	lly Impa	aired			50,828
11-206-100-106-2-000	0-14	Visua	lly Impa	aired			16,000
11-213-100-101-3-000	0-15	Resou	irce Ro	oom			126,000
11-213-100-101-1-000	0-15	Resou	irce Ro	oom			14,000
11-000-213-110-0-000	0-33	Health	n Servi	ces			4,000
						\$	525,268
To			<u>ınt No.</u>				<u>Amount</u>
11-120-100-101-2-000			iage A				44,068
11-120-100-101-2-000		Foreig	gn Lan	guage			28,000
11-120-100-101-2-000	Health	ո & Phչ	ys. Ed.			3,800	
11-130-100-101-3-000	Health	ո & Phչ		10,000			
11-120-100-101-2-000		Mathe	ematics	3			42,000
11-120-100-101-2-000		Scien					56,000
11-120-100-101-2-000	0-08	Social	l Studie	es			32,000
11-120-100-101-2-000	0-09	Acade	emic Ei	nrichme	ent		49,000
11-130-100-101-3-000	0-09	Acade	emic Ei	nrichme	ent		114,000
11-213-100-101-2-000	0-15	Resou	urce Ro	oom			140,000
11-000-216-320-0-000	0-16	Speed	ch Instr	uction			400
11-000-262-520-0-000	0-28	Opera	tions				2,000
11-000-213-320-0-000	0-33	Health	n Servi	ces			4,000
						\$	525,268
Moved by:						Second	ded:
Action (RC):	Gei	Gel	K	Μ	V	W	H
1 -/							

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, November 11, 2014 at 6:30 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, November 18, 2014 at 6:30 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date.

Seconded:

Action (v):

Move to adjourn at _____ P.M.

Moved by:

A.

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA - REGULAR MEETING

		0	ctob	er 21	1, 20	014					
V.	ACTIONS (Continued)										
В.	Instruction – Pupils/P	rograms (Cont	inued)								
	Add Resolution No.'s 8	<u>3 -9</u>									
	8. Move to approbudget, as recomm						arry	over in	to the 20	14/2015	school year
		Moved by: Action (RC):	Gei	Gel	K	М	V	Second W	ded: H		
		ent ID # 252975	8090 to	o update	amou	nt for (One	to One			
		Moved by: Action (RC):	Gei	Gel	K	М	V	Second W	ded: H		
		the NJ Commi school year, as r Moved by:	ssion fo ecomm	or the Bli ended b	nd for y the C	four (4 Child S	l) ho	urs mon Team. Second	thly at a i		
D.	Support Services – B		Gei ion (Co	Gel ntinued	K L	М	V	VV	п		
	Add Resolutions No. 1					_					
		t Northern Highla	ands Re	egional F	ligh So	chool i	n Alle	endale N			
		Moved by: Action (RC):	Gei	Gel	К	М	V	rvice contract with the Cresskill Board of e to One Aide in the amount of \$20,520 by Team. Seconded: W H An, Teacher of The Visually Impaired, to hours monthly at a rate of \$150 per hour by Team. Seconded: W H Consider the December 2, 2014 by Team at the December 2, 2014 by Team			
	12. Move to accept classrooms, as rec							Fung, D	emarest)	parent, fo	or use in our
		Moved by: Action (RC):	Gei	Gel	K	М	V				

V. <u>ACTIONS (Continued)</u>

D. Support Services - Board of Education (Continued)

13. Move to adopt the District and Board Goals for the 2014/2015 school year as follows, as recommended by the Chief School Administrator.

DISTRICT GOALS:

- A. Improve student achievement through creation of school based assessments (Student Growth Objectives-SGOs that include 3 data points.)
- B. Improve student achievement as measured on quarterly benchmark assessments and though infused 1:1 technology into the middle school program utilizing varied devices including those necessary for PARCC Readiness for students and staff.
- C. Implement and monitor progress of the new mathematics program, Go Math/Big Ideas for grades K-8, as measured through the online component to assess and analyze growth and mastery of concepts.
- D. Investigate and recommend student opportunities including multiple content areas with teachers in the Demarest Middle School Academic Enrichment Program.

BOARD GOALS:

Δ	The Board	llivv k	review	the	district	mission	statemen	t

- B. Continue to improve communications with the Demarest community at large and particularly the parents.
- C. Continue to explore opportunities that meet the changing needs of Demarest Schools.

Moved by:						Second	ded:
Action (RC):	Gei	Gel	K	Μ	V	W	Η

14. Move to approve the first reading and adoption of the following revised Policies/Regulations/Bylaws, as recommended by the Chief School Administrator:

2130 Policy	Administrative staff/evaluation
2131 Policy	Chief School Administrator
2131 Exhibit 1	Chief School Administrator Evaluation Calendar
2131 Regulation	Job Description: Superintendent
2224 Policy	Nondiscrimination affirmative action
4111 Policy	Recruitment, selection, and hiring
	certified personnel
4111.1 Policy	Nondiscrimination/certified staff policy
4112.2 Policy	Certification
4116-Policy	Evaluation
4116 Regulation	Evaluation Certified Staff
4131/4131.1 Policy	Staff Development: In-service educ/visitations/confer/
-	certified personnel
4211 Policy	Recruitment, selection and hiring
	NON certified personnel
4211.1 Policy	Nondiscrimination/affirmative action
·	NON certified personnel
5145.4 Policy	Equal Education Opportunity
6121 Policy	Nondiscrimination/affirmative action
6145 Policy	Extracurricular activity